

Titahi Bay Community Group - Meeting Minutes

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	6 th of July 2020	745pm	950pm
Chair	Abbe Holmes			
Minute Taker	David Brett			
Attendees	Gael Mc Roberts, Leanne Leelo, Brenna Tume, Abbe Holmes, Geoff Hayward, Dave Brett Wellington Water, Jeremy Mc-Kibbin, Steve Hutchison, Nick Hewer-Hewitt, Alex van Passen, TBAY – Your Bay your say Michele Lawrenson, Marie Wright, Community: Stella Vine, Paul Jackson, Dan Stevenson (Pikarere Farm)			
Apologies	Mike Duncan, Jenny Jakobs			
Previous Minutes	Move: “That the Minutes from the 6 th of June 2020 are accepted” Moved -- Gael Seconded -- Leanne CARRIED			
Matters arising	N/A			

Item	Updates from Previous Meetings Action Points
Motion/s	N/A

Matters arising	N/A	
Action Items		

Item	Wellington Water
Motion/s	
Matters arising	<p>Wellington Water came to have a chat with the community group around the current issues the community is having with both the beach and harbour pollution. Representatives from “Your bay Your say” had some specific questions that they wanted answers for.</p> <p>Councillor Geoff Hayward started the discussion with acknowledging the issues and the passion we all have for the bay and saying that he is in attendance to listen and hear what people have to say. Gael made comments supporting Geoff and Mike Duncan’s helpful and friendly approach, despite a lot of negative comments been made on social media. Gael mentioned that she liked how they always were available to chat and answer questions. Those in attendance agreed with these comments.</p> <p>Steve from Wellington Water gave a brief overview of how things work at the treatment plant and that it services the area of northern Wellington and Porirua. Steve talked about some of the challenges the plant is facing including overflows and spills when there is extra water from rain passing through the system. Steve explained that when the plant was first built it was designed to accommodate a population of 80k. This was upgraded to handle a population to 93k. Steve explained that the plant can handle three times the average daily flow. As the population grows and more pipes are found to be leaking, this enlarges the problem. Steve pointed out that the harbour does not handle overflows well as it is a low flush harbour – but note that the treatment plant operation and overflow is not connected to the harbour.</p> <p>Efforts to increase the performance over time are in place. Some of the steps and discussion raised in the meeting are listed below.</p> <ul style="list-style-type: none"> ● Increasing the ultraviolet light disinfection is one of the projects to increase the capacity that the plant can treat. This in turn will help to eliminate bypasses. ● Currently going through resource consent to continue operating. Looking at options to continue to increase efficiency. Put into the application is to eliminate by-passes. Consent application has been lodged with Regional Council who are assessing the application to see if it is full and complete. If they are satisfied, they will publicly notify. When it goes public- the public can add into their thoughts. ● UV disinfectant upgrade is happening this summer. Will be finished by the end of this financial year. At present the UV disinfectant cannot cope with the overflows.

- Leaky pipes with high water flows is one of the big issues. The average flow is about 300 litres per second and the plant can handle up to 1,000 litres per second of water. Above this the plant does not function well.
- The plants' hydraulic capacity has been increased in the past, but this is needed to be increased again to handle increasing flows in the next financial year. The population increase is not the issue, it is the hydraulic capacity.
- The plan is to work towards having no partially treated discharge, although this is a standard practice at other treatment stations.
- In the long run it would be good to have a second treatment plant as there is space, but this is a money issue.
- Hydraulic capacity needs to be upgraded; biological capacity is not a problem. The pipe to the treatment plant is fine. The pipe from the mill-screen and aeration area does have issues. There have been some challenges with the uv disinfection.
- It was made clear that the dry weather discharge in October 2018 was an operation error.
- A question was asked about where the money comes from, this is from our rates. One comment from the public was made that he doesn't feel like he is getting his money's worth. Money is being spent on upgrading council building but not infrastructure.
- Other comments were made stating that things need to be happening faster and that pressure should be put on the council to be able to speed up the process of upgrading the treatment plant.
- Wellington Water explained that they have to do one project per summer when there is less flows and better weather, and this can't be sped up due to health and safety requirements.
- Wellington Water explained that they provide guidance to the council around what upgrades or developments that are needed and the council accepts what it can fund. Wellington Water explained that they prepared a report for the council showing almost 2 billion dollars needed to be spent to upgrade pipes and the treatment station over the next 30 years. They are preparing a more detailed report for the council's next long term plan (2021-31).
- Having Veolia on board means we now have a larger amount of resources. The current contract is for 15 years over 4 different sites. There are savings, we have a larger pool of people and resource, to operate the 4 treatment plants.
- Due to overflows/bypass (not complying with limits) the plant has outgrown the consent.
- The city's underground pipe network condition is not good including the state of the laterals (private household pipes). Many people are diverting storm-water (knowingly/unknowingly) into wastewater pipes.
- The council needs a push to move faster. Do they need to go to central Government? There was a general feel in the room that they needed to find a way and now is a good time whilst going through resource consent.
- Testing happens at the point of flow out of the plant. This tests suspended solids etc for 24 hour composites 7 days a week. Grab sample happens 5 days a week for microbiological monitoring (could increase) There are three regular monitoring sites on the bay, South end, Toms road and Bay drive.
- Infrastructure is one of the biggest issues, Leaky pipes. Wellington Water said that the problems we have discussed have a timeline to be addressed. The pipes however are a large issue nationally. Affordability is the biggest issue; the community may need to come to grips with this. How to split the wastewater and stormwater is a big issue. There have been small replacements and thrusting new pipes in some areas. PCC is likely to fund a roving crew (one that is available across the city according to need) to do inspections of private laterals. A by-law needs to be passed to investigate sorting laterals. Continually growing tree roots is a large issue. Small repairs happen but there is often re visits to sites for other parts of the pipes that have cracked or broken.
- We all agreed that it's a big issue. Councils do not have a solution. They need help from government. Who pays for the renewals when people have not been forward planning putting \$\$\$\$ aside to help this? How do we get ahead? It is too big!

Councils keep deferring it each 3 years.

- Wellington Water have noted one catchment or stream/culvert has had high counts of contamination.
- Wellington Water wants to work with the community around better signage needed going forward and wording and making them a bit more fun, They also want to provide data the community want. They also want to work with real estate agents to get pipes sorted as part of contract of sale. If PCC pick up on faults on private property, we can force repair, but often to do this properly there is a large cost, so this is hard to reinforce.
- Wellington Water are working with GWRC around how to present data better online. Working also with Wellington Water IT team to show this info on their website.
- The 2-billion-dollar proposal from WW to PCC could be on their website. WW could provide a link if requested. (it is available on the [PCC website here](#))
- Questions where had from the community asking if we can we have a transparent long-term plan that is accessible for community. It was suggested that Txt and email notifications could be good? This could be good to notify community of by passes and sharing current risk.
- During lock down WW said they were still fixing overflows. High contamination was noted in one culvert. Two properties were fixed, and contact was made with 3 more to stop the contamination to this culvert. 40% of these kinds of issues is what council can sort, so there is some community responsibility. It was discussed that it is hard to trace up pipes, needs to be at the right time. WW said they use dye to track.
- One community member asked if Waste water/ecology from our bodies is affecting the water quality. This for example referred to drugs/medication. WW said they test wastewater for meth. WW explained that our water flow comes from the Hutt river and out to sea but in other countries it is re circulated and it can build up over time.
- It was agreed that once GWRC publicly notifies, we will have a month to have a public meeting to put in a submission and promote individual submissions.
- A question around the update of the proposed buried wastewater storage tank near Porirua Railway Station was asked. WW said there was a Project team working on this. The size would be 7 million litres. It will take about 3 years to build once consented. It will hold the peak flows to release when there are less flows.
- All present also agreed that is would be beneficial to work with developers and the real estate institute to promote awareness around pipe maintenance.
- We also need to work together as mentioned above to have better signs. This needs to be balanced however with not having too many signs. We need to make sure parents are aware of culverts with high counts of contamination.

At the end Stella had a Question for the group.

Are we all together to grow the community and empower them to make Council accountable? More time is needed to talk this through as the night was getting late,

Action Items		
Public meeting, gathering information from community for Submission when advised. Focus of meeting to be on information to make submission from the TBCG on behalf of the community and promote individual	All committee,	As soon as we have been publicity

submissions. We would have 20 working days to hold a meeting and put in a submission.		notified by WRC
---	--	-----------------

Item	Updates from Village Planning	
Motion/s		
Matters arising	<ol style="list-style-type: none"> 1. Having a meeting with Bill Inge and Alicia for finalizing the Orchard Planting on July 20. 2. Meeting with Justine not yet confirmed. 	
Action Items		

Item	Website updates	
Motion/s	N/A	
Matters arising		
Action Items		

Item	PCC update	
Motion/s		
Matters arising	<p>Kia ora, my updates as follows:</p> <ul style="list-style-type: none"> ● The 2020/21 Annual Plan has been approved. Details of the Plan and Rates are at the PCC website (https://poriruacity.govt.nz/your-council/mayor-councillors/meetings-minutes-and-agendas/?c=3&y=2020&m=6) ● The Annual Plan features no increase in the rates above that already approved under the Long Term Plan. In order to cover the additional investment in three waters investment, there will be additional borrowing. The rationale is related to our response to COVID19. There is a significant amount of capital expenditure carried over into the new year. ● the Plan does foreshadow that the current 4.98% rate is not sustainable to meet costs, and that this will be a major factor of consideration in the Long Term Plan deliberations. ● At Te Puna Korero, Council agreed to recommend to council a new signs bylaw (which will be in place until the District Plan that is about to be notified) is approved and operative. ● Also at the same meeting (https://poriruacity.govt.nz/your-council/mayor-councillors/meetings-minutes-and-agendas/?c=20&y=2020&m=7) the Council confirmed that Single Transferable Voting electoral system will be used in the 2022 elections. 	
Action Items		

Item	Social Media Update	
Motion/s		
Matters arising	N/A	

Action Items	Responsible	Deadline

Item	Treasurer update	
Motion/s		
Matters arising	Brenna reported that she has not had access to any of the accounts. This is being followed up with urgency with Brendon.	
Action Items	Responsible	Deadline

Item	General business	
Motion/s	N/A	
Action Items	Responsible	Deadline

Next meeting date	3rd of August 2020
Approved by	
Signed	

TBBG Action items summary

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	8 th of June 2020	7:47pm	9:10pm

Action Items	Responsible	Deadline
Put together ideas for survey for the community relating to priorities and vision	All Committee members	TBC
Public meeting, gathering information from community for Submission when advised. Focus of meeting to be on information to make submission from the TBCG on behalf of the community and promote individual submissions. We would have 20 working days to hold a meeting and put in a submission.	All Committee members	TBC
Update bank signatories to include Chair and Secretary	Brenna	By next weekend
Put a one page process together of who we are and what we can do with a two week and four week option. Need to make sure there is a place for the proposer to sign to understand what they will receive. Consultation propose/ process.	Abbe?	Next meeting
Need to think of ways of getting more members and actioning these ideas.	All Committee members	On going
Investigate alternative banks that can be considered to better manage the community groups funds.	Brenna	On hold
Executive to meet to discuss roles – Include MeI?	Dave/Abbe	Next meeting
Put social media post to ask for Subjects needed for 3 monthly community meetings	Leanne	ASAP
Organise a Community meeting after the council being forwarded subjects	Dave/Abby/Gail	After feedback from community received
Organize for community meetings to be screened?	Leanne/Dave	On going
Advocate the council to record all meetings for community members unable to attend	Dave	ASAP

Have guided community discussion after community events	Dave/Leanne	ASAP
Review the companies constitution	All members	Everyone look at by next meeting
Come up with a slogan for the group including #tags	All Members	Everyone look at by next meeting
Find out how we can apply for the \$400 from council each year for the Community association group	Brenna	Next meeting
Need Financial Recordings for 2020 report	Brenna	Next meeting
Follow up with the back system attached to the website – including where to record new members and those interested in becoming part of the community.	Dave	Next Meeting