

## Titahi Bay Community Group - Meeting Minutes

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Via Zoom	6 <sup>th</sup> September 2021	730pm	830pm
<b>Chair</b>	Abbe Holmes			
<b>Minute Taker</b>	Dave Brett			
<b>Attendees</b>	Dave, Abbe, Brenna, John, Leanne, Geoff and Mike			
<b>Absent</b>	Jenny			
<b>Apologies</b>	Gael			
<b>Previous Minutes</b>	Move: Dave Seconder: Abbe  "That the Minutes from the meeting on the 2 <sup>nd</sup> August are accepted"			
<b>Matters arising</b>				

<b>Item</b>	<b>Updates from Previous Meetings Action Points</b> These will be reviewed at the start of This meeting.
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<b>Motion/s</b>	
<b>Matters arising</b>	
<b>Action Items</b>	

<b>Item</b>	<p><b>PCC Update</b></p> <p><b>View Road Settlement</b> The sale of the units at 26 View Road has been completed and ownership of the properties has been transferred to the purchaser Ngāti Toa.</p> <p><b>Development Contributions Policy Adopted</b> COUNCIL Adopted the Development Contributions POLICY amended to accommodate allowance for retirement units and aged care rooms occupancy.</p> <p><b>Three Waters Reform</b> Until 1 October, councils have been given space to understand the proposal and how it affects them and their community. This period is also an opportunity to identify issues of local concern and suggest possible ways to address those. We will have a workshop with councillors later this month.</p> <p><b>Three Waters Reforms section introduced to council website</b> To help our community keep up to date on all things Three Waters, a new website section has been introduced. This is a live document and will change as the reform progresses. You can take a look at the new page here: <a href="http://www.porirua.govt.nz/water-reform">www.porirua.govt.nz/water-reform</a> and there is a box at the bottom of on the homepage that will take people there with one click. Pages have also be added on the Future for Local Government Reform and RMA reform. brief, high level summaries at this point that will be updated as things evolve. You can find these via this landing page: <a href="https://porirua.govt.nz/your-council/reforms/">https://porirua.govt.nz/your-council/reforms/</a></p> <p><b>Wi Neera to Onepoto Shared Pathway and Coastal Resilience Project</b></p>
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Council is progressing well with developing the consent-level designs and documentation to support resource consent applications to Greater Wellington Regional Council and Porirua City Council.

The aim is to lodge these applications within the next couple of months, and everything possible is being done to achieve a non-notified consent process to save time and money.

The package of work being developed for the consent applications includes (among other things):

- A detailed statement of the proposal
- A construction methodology for the coastal resilience works, and the pathway, which details how the work would be staged over two summer seasons
- Design statements and ecological plant species palettes (for all of the planted areas, including the saltmarsh wetland)
- Landscape, ecological, environmental effects and cultural impact reporting.

Ngāti Toa's endorsement of the proposal is critical to achieving a non-notified resource consent process. The revised time-frame for lodging the resource consent applications allows for further discussions, and to allow for refinement of the consent-level design prior to finalising the environmental and cultural impact assessments.

Closer consideration of the design for the coastal resilience works has also been informed by feedback from Ngāti Toa, stakeholders, the community and Wellington Water.

Some elements of the design being reviewed following feedback include:

- Realignment of the rock sills to naturalise their appearance where possible
- Opportunities to widen some areas of saltmarsh planting (and slightly reduce the rock revetment) alongside Titahi Bay Road
- Investigating whether future pause points can be incorporated into the consent-level design
- Confirming stormwater requirements and refining elements of the coastal design (including stormwater outlets) to incorporate data from Wellington Water's recent catchment modelling.

The team is also preparing an Expression of Interest (EOI) to the Lottery Significant Project Fund, which closes in October. also investigating other funds, including the Community Facilities and Environment and Heritage Funds (among others) which also close in March next year.

The Long-term Plan includes a capital budget of \$10.7m for the shared pathway and coastal resilience project: \$3.6m (PCC), \$3.9m (Waka Kotahi - NZ Transport Agency) and \$3.2m (external funding sources)). This is in addition to the \$720k budget for pre-implementation works through to obtaining resource consent. (While this includes a \$40k allowance for a non-notified consent process, the cost of a notified process could be in the order of \$250k.)

### **Covid changes the way we work**

The new requirements for recording people entering premises are hard to manage if last time at Alert Level 3 was anything to go by. staff will be taken off other duties to oversee this requirement and when the inevitable refusal occurs a supportable strategy will be needed.

Meeting have been continuing on line.

### **Paremata to Porirua pipeline repairs and replacement**

The ground works at Paremata are part of the investigation to support option development and costings. The major pipeline linking Paremata to Porirua is failing and needs repairs or replacing. The ballpark estimate for the replacement of this line is \$37million. The first stage , replacing the area at most risk of failure is being plan ned now and is estimated to cost around \$9 million . . . to do that of course other planned work will need to be reprioritised.

### **Results of investigation of pipes including private connections in southern Titahi Bay**

57 property investigations have been completed and residents of those properties will be notified of the findings by letter.

A good number of these properties have more than minor problems that will need fixing. Council is currently looking at ways to help people who are unable to cover the cost of fixing their problems up front, smooth the cost over a longer period.

Wellington Water investigation found a possible stormwater to wastewater connection in the public network fault ... that investigation is still underway. Additional physical inspections are required. If there is a stormwater to

wastewater connection, it could contribute to a wastewater overflow during wet weather.

The team has a number of public network faults to check but inspections are delayed due to COVID.

Wellington Water's public CCTV network inspection shows the network isn't in good shape. The team are preparing a works brief that will need prioritising along with other needs across the city.

The CCTV inspection found a blocked public pipe. A works request is underway to fix it. Wellington Water think it may have been causing the high results at the WWTP sampling point.

**Rubbish and recycling**

Recycling was diverted to the landfill during level 4 .

Spicer Landfill reopened with the drop to level 3. Trash Palace and the bulk recycling centre remain closed. Glass is being recycled.

**Driving on the beach**

Council is continuing to assess options to control access to Titahi Bay Beach to support the provisions of the Proposed Natural Resources Plan. To successfully manage vehicles entering, driving, and parking on the beach, stronger legal controls are required. As such, Council will propose specific provisions in the review of the Porirua City Traffic Bylaw to control vehicle access to the beach. This would provide council with the legal ability to impose speed limits, restrict vehicle access, impose fines and tow vehicles if needed. Options for the Traffic Bylaw will be presented to Councillors at the meeting of Te Puna Kōrero in late September, or early October.

**Motion/s**

<b>Action Items</b>		

<b>Item</b>	<b>Your Bay Your Say Update</b>	
	N/A no one present	
<b>Motion/s</b>		
<b>Matters arising</b>		
<b>Action Items</b>		

<b>Item</b>	<b>Village planning update</b>	
<b>Motion/s</b>		
<b>Matters arising</b>		
<b>Action Items</b>		

<b>Item</b>	<b>Social Media Update + Newsletter</b>  <b>IDEAS FOR NEWSLETTER</b> <ul style="list-style-type: none"> <li>• Relevant PCC update's</li> <li>• AGM update</li> <li>• Links where you can find council meetings etc.</li> </ul>		
<b>Motion/s</b>			
<b>Matters arising</b>			
<b>Action Items</b>			

<b>Item</b>	<b>Treasurer Update</b>		
	<p>Update from Brenna that we claimed \$118 dollars this year from pcc but can claim from council up to \$400 per year.</p> <p>The committee discussed each account to ensure we don't look like we are with holding money. We have made sure we are getting in touch with all account holders that have funds with us to see what they want to do with the money.</p>		
<b>Motion/s</b>			
<b>Matters arising</b>			
<b>Action Items</b>			

<b>Item</b>	<b>General business</b>		
	<ol style="list-style-type: none"> <li>1. AGM – No rush we will wait till out of level 2 – people probably not comfortable to come out.</li> <li>2. Change of Monday Meeting will now be the second Monday of the month.</li> <li>3. We could do monthly Council updates on zoom broadcast. One person taking questions.</li> <li>4. Need to sort out the email box. Folder for all the treasure stuff. Flag each email to person then each person when finished drag it to the correct box on the right.</li> </ol>		



<b>Motion/s</b>			
<b>Matters arising</b>			
<b>Action Items</b>	<b>Responsible</b>	<b>Deadline</b>	

<b>Next meeting date</b>	11 <sup>th</sup> October 2021
<b>Approved by</b>	
<b>Signed</b>	

## TBBG Action items summary

Action Items	Responsible	Deadline
Public meeting, gathering information from community for Submission when publicly advised around surge plant. Focus of meeting to be on information to make submission from the TBCG on behalf of the community and promote individual submissions. We would have 20 working days to hold a meeting and put in a submission.	All Committee members	TBC
Put a one page process together of who we are and what we can do with a two week and four week option. Need to make sure there is a place for the proposer to sign to understand what they will receive. Consultation propose/ process.	Abbe?	Next meeting
Need to think of ways of getting more members and actioning these ideas.	All Committee members	On going
Investigate alternative banks that can be considered to better manage the community groups funds.	Brenna	On hold
Organise a Community meeting after the council being forwarded subjects	Dave/ Abby/Gail	After feedback from community received
Organize for community meetings to be streamed?	Leanne/ Dave	On going
Have guided community discussion after community events	Dave/	ASAP

	Leanne	
Review the company's constitution	All members	Everyone look at by next meeting
Come up with a slogan for the group including #tags	All Members	Everyone look at by next meeting